

## Minutes of Board Meeting

Regular                      HS/JH Library                      June 20, 2018                      6:00 p.m.  
**Kind of Meeting**                      **Place**                      **Date**                      **Time**

Board Members Present:	Board Members Absent:
Don Kussmaul, President	
Glen Foote, Vice President	
Donna Quinn, Secretary	
Daniel Dalberg	
DJ Loeffelholz	
David Sendt	
Terry Schulting	
Others Present:	
Tori Lindeman, Superintendent	Crissy Wallace, Elementary Principal
Darren Sirianni, HS/JH Principal	Sherry Kaiser, Food Service Director
Jeff Weydert, Transportation Director	
Grover Priebe, Building & Grounds Director	

**1. Call to Order**

The East Dubuque Board of Education met in regular session on Wednesday, June 20, 2018, with 7 members present and 0 members absent. President Kussmaul called the meeting to order at 6:00 p.m.

The pledge to the flag was given.

2. **Consent Agenda**

Quinn moved to approve the minutes of the Regular Meeting held May 16, 2018; Special Meeting held May 21, 2018; Approval of bills in the amount of \$131,138.47, Imprest in the amount of \$2,375.42, District Activity Account in the amount of \$22,105.83, EFT in the amount of \$138,828.98, Payroll Bills in the amount of \$59,068.41; Approval of the May 2018 Treasurer's Report, Concur with suspensions: Students – #KS05112018, KJS05222018

On a second from Foote, the motion carried on a vote of 7 ayes and 0 nays with the vote as follows: Sendt aye, Foote aye, Dalberg aye, Kussmaul aye, Schulting aye, Loeffelholz aye, and Quinn aye.

3. **Recognition of Visitors and Correspondence**

None.

4. **Information, Staff Reports and Proposals**

4.1 Board Committee Reports – None.

4.2 Student Ambassador Reports – None. In Europe. Mr. Sirianni will continue to have the Juniors attend (who are now Seniors) and add more Juniors to keep the flow going with students attending the monthly board meetings. Mrs. Lindeman wrote a letter for Sam Lange's portfolio.

4.3 Food Service- Sherry Kaiser was not present for the meeting. She had attached meal counts for the 2017-2018 school year as well as the comparison report for the past two years.

The total lunches served this year increased by 2,456.

The total breakfasts served has decreased by 7,967. There were a total of 7,017 breakfasts served at the high school/junior high, which has offset the total loss in breakfasts at the elementary school. Without the implementation of breakfast at the secondary level, there would have been a loss of 14,984 breakfasts. This averages 83 meals per day.

Some changes will be necessary to the breakfast program next school year to absorb some of the costs and increase efficiency. An email was sent out to board members last month explaining some of these changes.

4.4 Transportation-Jeff Weydert reported that he is assessing the fleet in preparation of the mandatory six-month brake inspections in Lanark. All matters of maintenance is completed during this time.

There was a total of 32 School bus stop arm violations during the 2017-2018 school year. Two violations were by East Dubuque students. These incidents were treated as a

teaching experience, which goes a long way towards educating new drivers on the importance of stopping for school buses.

On Thursday, June 21, 2018, most drivers will attend the annual bus driver refresher course held in Galena. Any new mandates from the State will also be shared.

Mr. Weydert also included the ending fleet mileage for the 2017-2018 school year in an attachment.

The "Bus Drivers Wanted" banner is hanging out at the Elementary School. He is still hoping to find a few drivers.

Mr. Weydert also reported that Bus 16 will be the next bus to go. Bus 15 received a new engine about 5 years ago and is still in good condition.

- 4.5 Building & Grounds- Grover Priebe reported that the solar company came and did an assessment. The buildings are capable to have solar power. They took measurements and are drawing up the plans. There may be other finance options available, he is just waiting to hear from them regarding the options.

He received the certificates for recycling. One is for recycling the outdated computers and printers. The other is for the recycling of the fluorescent light bulbs.

The buildings and grounds crew asked the board for approval to take the Wednesday July 4 holiday off on Thursday July 5 instead. This was approved by the Superintendent and acknowledged by the board.

The HLS items that Mr. Priebe will be looking at completing in the next fiscal year are: to have fire detection installed in all of the ductwork that is required, the addition or relocation of some smoke detectors throughout the building and the addition and relocation of emergency egress lighting to bring up to current code.

Currently, 10 student workers are on staff for this summer. They are working hard and doing a fine job. They are full speed ahead cleaning at the elementary school campus.

The crew removed five trees from the high school campus (front) that were hit by the emerald ash borer. He is looking to plant a tree or two to replace them.

Mr. Priebe received information on the new computer control system replacement for the elementary school. The original system has been in place since 1984.

Mr. Priebe met with the new elementary principal on June 5th. He discussed many different topics and gave him a brief rundown of the campus.

Mr. Priebe met to get numbers regarding mudjacking the stairs. The project will begin in about 2 weeks. Drainage needs to be added in case of heavy rains.

Mr. Priebe stated that research shows that schools who had switched to hand dryers instead of using paper towels, had a cost savings of over \$12,000.00 per year.

- 4.6 HS/JH Principal- Mr. Sirianni reported that the graduation commencement was extremely well attended on Friday, June 1<sup>st</sup>. Outside of the heat that naturally comes with June, the evening was successful. Thank you to all who were a part of the event!

Cleaning has officially begun. Grover, Jeff and the crew are busy tending to classrooms and a variety of other projects. The quality of work they put out is evident as you look at the facilities and grounds.

It is a summer with very little staff turnover in the HS/JH. He is looking forward to a new school year with the same staff.

On Monday, June 11<sup>th</sup>, 33 students and 5 chaperones departed East Dubuque for a 12 day trip through the British Isles and Paris. They will be returning on Friday, June 22<sup>nd</sup>. What a neat experience these young men and women will have to share with us upon their return. Mrs. Lundh will undoubtedly be at the July meeting to give a recap of the journey.

The HS/JH is looking for athletic department positions to be filled.

Mr. Sirianni attended a principal meeting 2 weeks ago. He found out that every school needs to have an active shooter drill with students present within the first 90 days of school. This is a new law. Kussmaul noted that the schools need to know how to address possible shooters ahead of time and how to explain to the children and parents.

If administrators have less than 5 days left of vacation, they are allowed to roll over the remaining days to the next school year. Mr. Sirianni has just over 3 days left and wanted to know if he could roll them over to next school year. Mrs. Lindeman approved of this and the Board confirmed.

Schulting wanted to know how to prevent the fireworks from hitting the buildings on June 30, 2018. He was advised that they are shot away from the schools and the schools are insured for this.

Enrollment is 314.

- 4.7 Elementary Principal- Mrs. Wallace was not present and has nothing to report.
- 4.8 Superintendent Lindeman reported that all the District grants have been submitted. Mrs. Barklow will work with the new principal and superintendent to make any adjustments if they are not approved in the current application form. Grants can be amended if need be.

All expenditures that have been ordered and will be billed on the FY19 budget have been noted and will be shared by Mrs. Barklow with the new superintendent to assist in the planning.

Warrior Summer Camp is almost ready to launch. Kristi Alvarado is the lead teacher and will be finalizing the organization with the help of Mrs. Heim and Mrs. Barklow. The final count of students who signed up for camp this year is 42. Last year there were an estimated 58-60 students.

Mrs. Lindeman state all of her IWAS reporting and End-OF-Year Reporting has been completed.

The East Dubuque Lions Club Fireworks event has been moved to Dunleith Park this year. It has been organized to be a family friendly event. Parking will be allowed here at the HS. All proceeds from this event pays for the following year's firework display, so all are encouraged to join the festivities.

New laptops for elementary staff have been set up. The staff's older systems will be placed on a cart for student use in the elementary. A new set of 30 laptops and cart have been purchased for the junior high school. A new copier was purchased, which will put costs to approximately 5 cents per color copy opposed to 19 cents per color copy. There will be no additional cost for maintenance/repairs, etc. It should be noted that the copiers have warranties on this type of equipment. The old district copier was moved to the elementary school office and the elementary office copier was then moved to the high school library to replace two printers. Printers will be removed from classrooms. This will be a large cost savings for the District. The school will look into selling the old printers w/toners or using them until all toner has been used. The District will not purchase any more toner for the printers.

It should be noted that a 2<sup>nd</sup> grade position is open.

The schools will be receiving a payment this month from the comptroller.

The schools will also be receiving a reimbursement of \$1,127.00 for the 9<sup>th</sup> and 10<sup>th</sup> grade students that took the PSAT.

Mrs. Lindeman thanked the Board of Education for the opportunity to serve the East Dubuque Community as the Superintendent of Schools. It has been an honor and pleasure.

## 5. Old Business

The new logo for the mission/vision statement was voted on. The design selected was created by Mrs. Post. A recognition will be done for the students who submitted their designs.



- 7.1. Informational Item: Andrea Sprengelmeyer should be identified as probationary teacher year one. Ms. Sprengelmeyer had begun in the middle of the school year and did not get enough days to be advancing to year two.
- 7.2. Loeffelholz moved to approve the resignation of Christa Sedbrook as elementary teacher. On a second by Sendt, the motion carried on a vote of 7 ayes and 0 nays with the vote as follows: Dalberg aye, Foote aye, Kussmaul aye, Loeffelholz aye, Quinn aye, Schulting aye, and Sendt aye.
- 7.3. Dalberg moved to approve the resignation of Luke James as Athletic Administrative Assistant. On a second by Loeffelholz, the motion carried on a vote of 7 ayes and 0 nays with the vote as follows: Dalberg aye, Foote aye, Kussmaul aye, Loeffelholz aye, Quinn aye, Schulting aye, and Sendt aye.
- 7.4. Sendt moved to hire Stephanie Soppe as Freshman VB Coach. On a second by Foote, the motion carried on a vote of 7 ayes and 0 nays with the vote as follows: Dalberg aye, Foote aye, Kussmaul aye, Loeffelholz aye, Quinn aye, Schulting aye, and Sendt aye.
- 7.5. Foote moved to approve the resignation of Cassandra Key as Board Recording Secretary. On a second by Dalberg, the motion carried on a vote of 7 ayes and 0 nays with the vote as follows: Dalberg aye, Foote aye, Kussmaul aye, Loeffelholz aye, Quinn aye, Schulting aye, and Sendt aye.
- 7.6. Sendt moved to hire Sherry Kaiser as Board Recording Secretary. On a second by Dalberg, the motion carried on a vote of 7 ayes and 0 nays with the vote as follows: Dalberg aye, Foote aye, Kussmaul aye, Loeffelholz aye, Quinn aye, Schulting aye, and Sendt aye.

## 8. Executive Session

Motion by Foote for the Board to enter into Executive Session for the purpose of employment matters (see 5 ILCS 120/2(c)(1)) and Litigation (see 5 ILCS 120/2(c)(11)). On a second from Dalberg, the motion carried on a voice vote 7 ayes and 0 nays with the vote as follows: Dalberg aye, Foote aye, Kussmaul aye, Loeffelholz aye, Quinn aye, Schulting aye, and Sendt aye.

The Board entered into closed session at 7:12 p.m.

Motion by Foote to return to open session. On a second from Dalberg the motion carried on a voice vote 7 ayes and 0 nays with the vote as follows: Dalberg aye, Foote aye, Kussmaul aye, Loeffelholz aye, Quinn aye, Schulting aye, and Sendt aye.

The Board returned to open session at 11:59 p.m.

9. President's Prerogative

10. Adjourn

Motion by Dalberg to adjourn. On a second from Schulting the motion carried on a voice vote 7 ayes and 0 nays with the vote as follows: Dalberg aye, Foote aye, Kussmaul aye, Loeffelholz aye, Quinn aye, Schulting aye, and Sendt aye.

The meeting was adjourned at 12:00 a.m.

The minutes contained herein were approved by the Board at its regularly scheduled meeting held Wednesday, July 18, 2018 at 6:00 p.m.

Signed:

Attest:



Don Kussmaul, President



Donna Quinn, Secretary