

## Minutes of Board Meeting

Regular                      HS/JH Library                      February 21, 2018                      6:00 p.m.  
**Kind of Meeting**                      **Place**                      **Date**                      **Time**

Board Members Present	Board Members Absent
Don Kussmaul, President	
Glen Foote, Vice President	
Donna Quinn, Secretary	
Daniel Dalberg	
DJ Loeffelholz	
David Sendt	
Terry Schulting	
Others Present	
Tori Lindeman, Superintendent	
Darren Sirianni, HS/JH Principal	
Crissy Wallace, Elementary Principal	
Sherry Kaiser, Food Service Director	
Jeff Weydert, Transportation Director	

**1. Call to Order**

The East Dubuque Board of Education met in regular session on Wednesday, January 17, 2018, with 7 members present and 0 members absent. President Kussmaul called the meeting to order at 6:01 p.m.

The pledge to the flag was given.

**2. Consent Agenda**

Loeffelholz moved to approve the minutes of the Personnel Committee Meeting held January 16, 2018; the Regular Meeting held January 17, 2018; Calendar Committee Meeting held January 24, 2018; Finance Committee Meeting held January 24, 2018; Special Board Meeting held February 5, 2018; Approval of bills in the amount of \$191,037.58, Imprest in the amount of \$5,552.47, District Activity Account in the amount of \$12,173.54, EFT in the amount of \$140,006.12, Payroll Bills in the amount of \$64,693.71; Approval of the January 2018 Treasurer's Report, Concur with suspensions: Student – AB01312018.

On a second from Sendt, the motion carried on a vote of 7 ayes and 0 nays with the vote as follows: Sendt aye, Loeffelholz aye, Foote aye, Dalberg aye, Kusmaul aye, Quinn aye, and Schulting aye.

**3. Recognition of Visitors and Correspondence**

3.1 Dr. Lloyd Kilmer presented information related to Performance Learning's Recommendations for Improvement for East Dubuque Unit District 119. The packet from his presentation was handed out to the board members. Dr. Kilmer reported that East Dubuque Schools are financially strong. He recommended that communication should be purposeful and not random. He also stated that the Cultural Conflict Survey was received on February 21, 2018.

Kusmaul mentioned leadership, and that the board needs to act more as leaders and not try to fix every individual problem.

Sendt asked about strained relationships and how to deal with them. Dr. Kilmer suggested that the board members need to work past the challenges and fix any issues.

Foote commented on how everything in the packet seemed to flow together, and asked about missions and visions. Dr. Kilmer suggested each mission and/or vision should take up to six months to complete. There needs to be a mission, but it also needs to be acted upon.

3.2 Alice Lundh presented the options for the school calendars for the 2018-2019 school year. It seems that neither the grade school or junior high/high school would want option 3. Option 2 would work best for junior high/high school, while option 1 would work best for the grade school. Option 2 also has the first day of school on a Friday, which would give the teachers a day to pass out books, explain the class, etc. and have a fresh start on a Monday. The calendar was to be voted on at the end of the meeting.

3.3 Kiley Tritz voiced her concern over a student's anxiety and shared the father/daughter dance was a success, the kids had a great time at the dance and it went very well.

3.4 Abby Edge wanted to know if the board could look into getting a more accessible area for epi pens in the schools, (example: near the AED kit).

Foote noted that epi pens are stocked in the main office of the high school and grade school and are fully accessible during school days and school activities.

#### **4. Information, Staff Reports and Proposals**

4.1 Board Committee Reports-No report.

4.2 Student Ambassador Reports – Sam Lange and Mia Schemmel reported that the microwave and condiments that are available to the students are appreciated in the lunch room.

A student placed second place in the Battle of the Books, which is a contest where students read many books and answer questions related to said books.

A student survey was returned by 178 students. Sam stated that they will be reviewed and discussed at next month's board meeting.

The art work in the hallways is being discussed with possible chalk art being done in the hallways/walls.

Bulk emails will be sent out to students for information, just like SKYLERT is used for information to parents/guardians.

One senior incentive is that seniors can waive their finals if they wish to, which means if a student is satisfied with their grade in certain classes, they can waive their final.

Sam also stated that the Junior High play is moving along great and will take place on March 23, 2018.

4.3 Food Service- Sherry Kaiser reported that the Mercy Community Benefit – Ministry Grant was submitted. If the grant is approved, the vending machine will be ordered.

Approximately, 175 high school students completed the student questionnaire. All students that have completed the survey will be put into a drawing for a special gift from Sherry and the food service staff. Feedback from the students is appreciated, as well as the help from Sam Lange in setting up the survey in Google Docs.

Data was compiled and lunch count comparison reports for 2016-2017 and 2017-2018 were enclosed in packets for the board members. Certain information needs to be considered such as:

- Breakfast has been changed at the elementary level this year, from serving in the classroom to the traditional cafeteria style, causing a decrease in meals served.
- Breakfast at the High School/Junior High was implemented this school year, increasing the number of meals served at the High School/Junior High level.
- Calendar changes from one year to the next (early dismissals, non-school days, number of school days during the month, etc.) make it difficult to compare.
- Lunch is now served at the elementary on extended early release days.

Numerous signs have been added to the cafeteria to help students make choices. Photos were attached in the packet presented to the board members. Junior high students have gradually been offered more options during lunch; they have had the opportunity to choose between 2 main entrée options as well as sandwiches, wraps and salads. This will continue to increase in the upcoming months. Also, high school students have been offered more food choices as well, with a large variety of wraps, salads, healthy snack items and additional entrees.

- 4.4 Transportation-Jeff Weydert reported that the whole fleet has been inspected. The first group of vans and buses were sent to Freeport. Lanark was able to inspect after they received their inspection stickers from the State of Illinois on January 18, 2018. The last bus was inspected on January 30, 2018.

Mrs. Lindeman made Mr. Weydert aware of the optional training, so he is having all school bus drivers complete additional GCN training on "Interaction with Special Needs Students."

Mr. Weydert also stated that he has been driving a lot lately and may need a fulltime driver and 2 substitute drivers.

Below is the fleet mileage for January:

<u>Bus #</u>	<u>Beginning Mileage</u>	<u>Jan</u>	<u>Total Miles</u>
#15 - 2004 International	133,701	759	134,460
#16 - 2004 International	114,203	868	115,071
#18 - 2007 International	120,616	1,764	122,380
#19 - 2010 Blue Bird	107,502	3,774	111,276
#20 - 2010 Blue Bird	75,840	3,570	79,410
#21 - 2010 Blue Bird	70,271	5,080	75,351
#22 - 2011 Blue Bird	84,546	6,629	91,175
#23 - 2010 Girardin	62,908	4,883	67,791
#24 - 2013 International	36,779	3,865	40,644
#25 - 2014 International	36,779	5,865	42,644
#26 - 2016 International	26,301	9,429	35,730
#27 - 2016 International	15,648	9,509	25,157
Tan Van	134,402	518	134,920
Silver Van	141,270	6,414	147,684
Driver's Ed	0	8,497	8,497
Black Van	35,019	518	35,537

- 4.5 Building & Grounds- Grover Priebe was not present during the board meeting. His report is as follows:

There was a leak in the main boiler at the high school. Tubes had to be replaced and welded.

Mr. Priebe had all of the rooms labeled with their room number visible from the outside for emergency purposes. He is currently working with the Fire Chief on labeling the exterior doors.

Mr. Priebe is finishing a punch list on the new doors with the contractor. A few minor adjustments and corrections are needed.

A survey was handed out to staff regarding housekeeping. A copy of said survey was given to the board members.

- 4.6 HS/JH Principal- Mr. Sirianni reported that he has finally received the 8<sup>th</sup> grade science scores and high school biology students from the past two springs. A handout was given to the board members so they you can see how the students did.

A survey will be administered to all students in grades 8, 10 and 12 over the next two weeks. Once the information has been gathered, a report is then given to the schools that report local data as well as regional. We typically get this report sometime late in the school year or early summer.

Congratulations to the members of the Junior class who were recently named to DAYLC (Dubuque Area Youth Leadership Council). They will participate in two leadership days over the spring and will have a recognition night in the fall. Those named this year are: Max Bowman, Jaylen Duster, Cassidy Feyen, Caitlyn Mai, Chloe Oberman, Mia Schemmel, and Morgan Sirianni.

Four East Dubuque Seniors were recognized as Illinois State Scholars for the 2017-2018 school year. Taking into account ACT/SAT scores, class rank, unweighted GPA and class size, a formula is used to determine those who meet the cutoff for this distinction. This year's recipients are: Elly Bowman, Zach Clarke, Tyler Harrison, and Christa Kurtz. Congratulations!

The East Dubuque High School and Junior High recently completed hosting the Girls' Basketball Regional. Thank you to everyone who assisted with different tasks that week. The East Dubuque Girls did win the regional and we had a great turnout each of the nights East Dubuque played. The school will be hosting the Boy's Regional this week and are hoping for another great week of basketball!

The WYSE team competed on February 8<sup>th</sup> at Highland Community College. The team placed 3<sup>rd</sup> overall, only 11 points out of 1<sup>st</sup> place, which qualifies them to advance to the Sectional WYSE competition on March 15<sup>th</sup>. Individually, East Dubuque was well represented: English: Elly Bowman tied for 1<sup>st</sup> place, Caitlyn Mai tied for 2<sup>nd</sup> place; Math: Tyler Harrison tied for 2<sup>nd</sup> place; Physics: Ryan Turner took 1<sup>st</sup> place, Kyle Monahan took 3<sup>rd</sup> place.

The Option 2 Calendar would be the best fit for the High School/Junior High students for exam dates.

Enrollment is 324.

- 4.7 Elementary Principal- Mrs. Wallace reported that the PTO and elementary school held the first Father/Daughter dance on Feb. 16 from 6-8 p.m., which was successful.
- Wish Week- In honor of some of the students that have received a wish from the Make-A-Wish foundation, the school celebrated the Make-A-Wish Foundation Feb. 5-9. Students dressed up on the different days and donated as they could.
- Random Acts of Kindness Week runs Feb. 11-17, 2018, in honor of this week, the sixth graders are looking for ways their peers demonstrate the character counts traits.
- Every Tuesday in February, Mrs. Wallace offers teacher professional development to increase the teachers' skills in teaching reading. They will learn various strategies to help support all learners in a balanced literacy approach. Teachers that attend will receive one hour of PD credit to renew their license.
- The BLT meeting that was scheduled for Feb. 9 will need to be rescheduled due to weather conditions.
- 2017 Illinois Science Assessment are in and will be passed out during conferences- the current sixth graders, (last year's fifth graders): 63.4 % proficient- they are above the State's average of 54.1% proficient.
- Mrs. Wallace also stated that the children were worried about recent happenings in the last week regarding school shootings. The last time a drill was done regarding this was last year, and staff does not refer to it as a "Shooter Drill" since it can scare the children. Training in this sensitive field is up to date per Mrs. Lindeman, and the next meeting with the Countywide Emergency Services is set for March 21, 2018. Different types of emergencies were also discussed.
- Mrs. Wallace stated that behavioral issues have been increasing, and suspensions are a last resort for resolving these issues.
- Sendt questioned if Mrs. Wallace would need more training regarding behavior issues and discipline, in which she stated that she did not. Mrs. Wallace stated behavioral issues is a strength of hers and she is proficient in weighing out the pros and cons. She did state that she may need more staff to help prevent disruption in the classrooms as they are understaffed at the time. In addition, Mrs. Wallace stated that her staff may have different views than she does on discipline issues.
- Mrs. Wallace stated that the Option 2 Calendar would also work the best for the grade school.
- Enrollment is 349.
- 4.8 Superintendent Lindeman reported that the 1% Sales Tax income from 2017 was \$376,233.87. These funds are supporting the payments of two bonds and buildings and grounds expenditures.

The Illinois School Code statute requirements update of notification to Boards of Education and Insurance carriers for staff suspected of abuse or neglect.

The Board Policy 3:30 Chain of Command was revised and included in the packet.

The DRA Grant for Virtual Reality Goggles Kits and a second for new cafeteria lighting have been submitted. Awards will be announced in Mid-May of 2018. Also, new lighting fixtures will cost approximately \$170 per fixture, which will be covered by a grant.

The NW Division Meeting will be held on March 7, 2018 in Forreston, Illinois at 6:00 p.m. Mr. Kussmaul and Mr. Dalberg have indicated that they will attend.

The Warrior Summer Camp update is as follows:

- Mrs. Lindeman has met with the library.
- Have spoken with parents. 2 or 3 weeks would work better for most parents.
- 1 week of STEM for students in grades 6, 7 and 8.
- In the previous year there were approximately 40 kids per week in attendance.
- At this time, there is not enough staff that have volunteered.

Yoga will be available to staff beginning on March 1, 2018, at 3:30 p.m. for \$5.00 per session.

5. **Old Business**

6. **New Business**

6.1 The proposed wage increase will be discussed in Executive Session.

6.2.1 Sendt moved to adopt the Destruction of Executive Session Recordings of May 26, 2016, Special Meeting and June 21, 2016, Regular Meeting. On a second by Foote, the motion carried on a vote of 7 ayes and 0 nays with the vote as follows: Sendt aye, Loeffelholz aye, Foote aye, Dalberg aye, Kussmaul aye, Quinn aye, and Schulting aye.

6.3 A FOIA Request was received from the IL Retired Teachers Association.

6.4 Superintendent Lindeman reviewed the EDSD 119 Foundation 501(c)(3) Reinstatement Status.

6.5 TRS Excess Leave Retirement Cost Calculation for Former Administrator. Superintendent Lindeman explained the cost is due to the past Administrator was granted an excess of days compared to the CBA agreement. This is no longer the practice.

- 6.6 Loeffelholz moved to adopt the First Reading of Policies. On a second by Sendt, the motion carried on a vote of 7 ayes and 0 nays with the vote as follows: Sendt aye, Loeffelholz aye, Foote aye, Dalberg aye, Kussmaul aye, Quinn aye, and Schulting aye.
- 6.7 Dalberg moved to adopt the 2018-2019 Calendar (Option 2). On a second by Sendt, the motion carried on a vote of 7 ayes and 0 nays with the vote as follows: Sendt aye, Loeffelholz aye, Foote aye, Dalberg aye, Kussmaul aye, Quinn aye, and Schulting aye.

**7. Personnel**

- 7.1. Informational Item: Intent to Retire after the 2019-2020 School Year:

Doug Heil  
Mary Flynn  
Ron Armstrong

- 7.2. Sendt moved to accept the resignation of Deeanna Wilson as Para-Professional. On a second by Dalberg, the motion carried on a vote of 7 ayes and 0 nays with the vote as follows: Dalberg aye, Foote aye, Kussmaul aye, Loeffelholz aye, Quinn aye, Schulting aye, and Sendt aye.

**8. Executive Session**

Motion by Foote for the Board to enter into Executive Session for the purpose of employment matters (see 5 ILCS 120/2(c)(1)).

On a second from Dalberg, the motion carried on a voice vote 7 ayes and 0 nays with the vote as follows: Dalberg aye, Foote aye, Kussmaul aye, Loeffelholz aye, Quinn aye, Schulting aye, and Sendt aye.

The Board entered into executive session at 8:21 p.m.

Motion by Schulting to return to open session. On a second from Foote the motion carried on a voice vote 7 ayes and 0 nays with the vote as follows: Dalberg aye, Foote aye, Kussmaul aye, Loeffelholz aye, Quinn aye, Schulting aye, and Sendt aye.

The Board returned to open session at 9:37 p.m.

Information coming from the closed session: Action Item 6.1 will be further discussed at the meeting set for March 21, 2018.



9. President's Prerogative

10. Adjourn

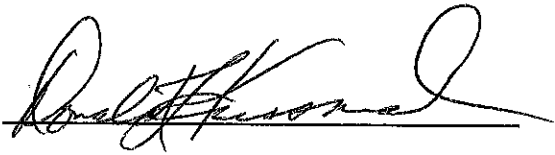
Motion by Dalberg to adjourn. On a second from Quinn the motion carried on a voice vote 7 ayes and 0 nays with the vote as follows: Dalberg aye, Foote aye, Kussmaul aye, Loeffelholz aye, Quinn aye, Schulting aye, and Sendt aye.

The meeting was adjourned at 9:40 p.m.

The minutes contained herein were approved by the Board at its regularly scheduled meeting held Wednesday, March 21, 2018 at 6:00 p.m.

Signed:

Attest:

A handwritten signature in cursive script, appearing to read "Don Kussmaul", written over a horizontal line.

Don Kussmaul, President

A handwritten signature in cursive script, appearing to read "Donna Quinn", written over a horizontal line.

Donna Quinn, Secretary