

**SECTION 001113 – NOTICE TO BIDDERS**  
**East Dubuque School District**  
**High School Renovation and Addition**  
**East Dubuque, Illinois**

**PART 1 - Advertisement for Bids**

**1.1 PROJECT INFORMATION**

- A. Notice to Bidders: Qualified bidders may submit bids for a project as described in this Document, renovation of the front entry and office. Addition of a new Community Meeting/Middle School Café within the existing cafeteria. Renovation of the existing kitchen and serving line. Addition of a new weight room. Submit bids according to the Instructions to Bidders.
- B. Project Identification: East Dubuque High School Renovation and Addition
  - 1. Project Location: 200 Parklane Drive, East Dubuque, Illinois.
- C. Owner: East Dubuque Unit District 119.
  - 1. Owner's Representative: T.J. Potts, Superintendent.
- D. Architect: Kevin Eipperle, AIA, Kevine@fehdesign.com.
- E. Construction Contract: Bids will be received for the following Work:
  - 1. General Contract (all trades).
- F. The work shall commence following the award of the contract currently planned during the school board meeting March 3, 2021. The expected substantial completion date for the project is October 15, 2021, final completion date for the Project is October 22, 2021.

**1.2 BID SUBMITTAL AND OPENING**

- A. Owner will receive sealed lump sum bids until the bid time and date at the location given below. Owner will consider bids prepared in compliance with the Instructions to Bidders issued by Owner, and delivered as follows:
  - 1. Bid Date: Tuesday, February 24, 2021.
  - 2. Bid Time: 3:00 p.m., local time. (According to designated clock in School Building Office.)
  - 3. Location: East Dubuque High School, 200 Parklane Drive, East Dubuque, Illinois.
- B. Each bid shall be submitted on the Bid Form provided with the Bidding Documents and shall be accompanied by bid security as noted below. No oral, telephonic or electronic bids will be accepted.

- C. Bidders are solely responsible for ensuring bids are received by the Owner at the correct time and location. Owner will not be responsible for any failure of a bid to be timely received.
- D. Bids will be thereafter publicly opened and read aloud.

### **1.3 BID SECURITY**

- A. Bid security shall be submitted with each bid in the amount of five (5) percent of the bid amount. No bids may be withdrawn for a period of 60 days after opening of bids. Owner reserves the right to reject any and all bids and to waive informalities and irregularities.

### **1.4 SALES TAX EXEMPT**

- A. This project is sales tax exempt. The owner will issue an exemption certificate for the purchase or use of building materials, supplies, and equipment that will be used in the performance of the construction contract.

### **1.5 CONSIDERATION OF BIDS**

- A. Bids will be considered at a meeting of the East Dubuque School District Board at the Administration Office at 100 School Road, East Dubuque, Illinois 61025, at 5:00 PM, on Wednesday, March 3, 2021. At this meeting, the Board may take action to award the contract or it may table said award to a later date.
- B. It is the intent of the Owner to award a contract to the lowest responsive, responsible bidder provided the bid has been submitted in accordance with the bidding requirements. The Owner reserves the right to waive informalities or irregularities as allowed by law. The Owner reserves the right to reject any or all bids.

### **1.6 PREBID MEETING**

- A. Prebid Meeting: A Prebid meeting for all bidders will be held at East Dubuque High School on February 4, 2021 at 2:30 P.M., local time. Prospective prime bidders are requested, but not required, to attend.
  - 1. Bidders' Questions: Architect will provide responses at Prebid conference to bidders' questions received up to two (2) business days prior to conference.

### **1.7 DOCUMENTS**

- A. Printed Procurement and Contracting Documents: Obtain after January 27, 2021, by contacting FEH DESIGN, or Tri-State Blue Print & Framing Company, 696 Central Avenue, Dubuque, Iowa 52001, (563)-556-3030, [triblue@techiowa.com](mailto:triblue@techiowa.com); or Rapids Reproductions Inc., 6015 Huntington Ct. N.E., Cedar Rapids, Iowa 52402, (319)-364-2473, [www.rapidsrepro.com](http://www.rapidsrepro.com). Documents will be provided to prime bidders only; only complete sets of documents will be issued.

1. Deposit: \$100.00 made payable to the Owner.
  2. Members of Associated Builders and Contractors of Iowa may obtain Bidding documents by use of the non-cash security method adopted by the ABC of Iowa. Members of Master Builders of Iowa may obtain Bidding Documents by use of the non-cash security method adopted by the Master Builders of Iowa, Inc.
  3. The deposit will be refunded in full upon return of the documents in reusable condition within fourteen (14) days after award of project.
- B. Online Procurement and Contracting Documents: Obtain after January 27, 2021, by contacting FEH DESIGN, or Tri-State Blue Print & Framing Company, 696 Central Avenue, Dubuque, Iowa 52001, (563)-556-3030, [triblue@techiowa.com](mailto:triblue@techiowa.com); or Rapids Reproductions Inc., 6015 Huntington Ct. N.E., Cedar Rapids, Iowa 52402, (319)-364-2473, [www.rapidsrepro.com](http://www.rapidsrepro.com). Online access will be provided to all registered bidders and suppliers.
- C. Viewing Procurement and Contracting Documents: Examine after January 27, 2021, at the locations below:
1. Construction Update Plan Room, 645 32nd Avenue SW, Suite C, Cedar Rapids, IA 52404.
  2. McGraw Hill Construction Dodge at MHC/ReproMAX, Rapids Reprographics, 3875 Elmore Avenue, Suite C, Davenport, IA 52807.
  3. McGraw Hill Construction Dodge, 2507 Ingersoll Avenue, Des Moines, IA 50312. Construction Update Plan Room, 1406 Central, Fort Dodge, IA 50501.
  4. Master Builders of Iowa / Construction Update Plan Room, 221 Park Street, Box 695, Des Moines, IA 50309.
  5. Construction Update Plan Room, 612 Mulberry Street, Waterloo, IA 50703.
  6. Illowa Builder's Exchange, 520 24th Street, Rock Island, IL 61201.

## 1.8 BIDDER'S QUALIFICATIONS

- A. Bidders must be properly licensed under the laws governing their respective trades and be able to obtain insurance and bonds required for the Work.
- B. Performance Bond Requirement
  1. 100% of contract amount.

## 1.9 NOTIFICATION

- A. This Notice to Bidders document is issued by:
  1. Owner:
    - a. East Dubuque School District  
100 School Road  
East Dubuque, Illinois 61025  
Phone: (815) 747-3188

- b. Architect of Record:  
FEH DESIGN  
951 Main Street  
Dubuque, Iowa 52001  
Phone: (563) 583-4900

**END OF SECTION 001113**