



East Dubuque Unit School District #119
East Dubuque, Illinois 61025

2-27-19

Board of Education

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Superintendent
Ext. 3011

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Junior High School**

200 Parklane Drive
P: 815.747.3188
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Mr. Darren Sirianni
Principal
Ext. 1103

Elementary School

100 School Road
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Mr. Wes Heiar
Principal
Ext. 2101

Directors

Mr. Grover Priebe
Buildings and Grounds
815.747.3188
Ext. 1122

Mrs Sherry Kaiser
Food Service
815.747.3188
Ext. 1153

Mr. Jeff Weydert
Transportation
815.747.3188
Ext. 1107

Memorandum of Understanding

To Whom It May Concern:

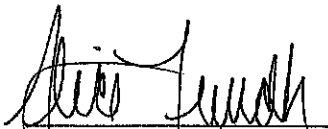
This memorandum of understanding is written to the staff members who have indicated that they would be away on the two days that the East Dubuque Administration has identified as days of school with the amended calendar. Those dates are, March 4 and April 22. Staff members that indicated that they would not be available for work on those days will not be charged with a personal day for their absence from work. They will instead make up the work days on June 4, or June 4 and June 5 if they are going to miss both days. This will be considered, "trade time" for the days that they missed.

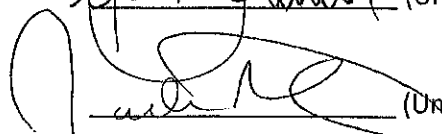
Staff members were asked in January if they were going to be gone on those dates. The staff members that indicated that they would be gone at that time are the ones that will be granted trade time on those days. They can also choose to use a personal day if they would rather. Staff members that did not indicate that they would be gone in advance will not receive trade time, but will have to use personal time if their leave is granted.

This agreement is acceptable with the East Dubuque School District and the Teacher's Association.

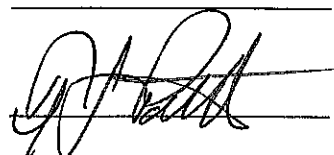
The Superintendent will notify the staff members that have indicated that they will be gone on those dates of this agreement.

Respectfully,

 (Union Representative)

 (Union Representative)

(Union Representative)

 (Superintendent)