

Minutes of Board Meeting

Regular HS/JH Library December 20, 2016 6:30 p.m.
Kind of Meeting **Place** **Date** **Time**

Board Members Present:	Board Members Absent:
Terry Schulting, President	Ben Andersen
DJ Loeffelholz, Vice President	Donna Quinn, Secretary
Harold Middendorf	
Glen Foote	
Don Kussmaul	
Others Present:	Others Absent:
Tori Lindeman, Superintendent	JoEllen Leibold, Food Service Director
Darren Sirianni, HS/JH Principal	Jeff Weydert, Transportation Director
Crissy Johnson, Elementary Principal	
Grover Priebe, Building and Grounds Director	
Corinne Meyer, Board Recording Secretary	

1. Call to Order

- 1.1. The East Dubuque Board of Education met in regular session on Tuesday, December 20, 2016 with 4 members present and 3 members absent. President Schulting called the meeting to order at 6:30 p.m. Board member DJ Loeffelholz arrived at 6:36 p.m.

2. Consent Agenda

2.1. Foote moved to approve:

- 2.1.1. Minutes of the Regular Board Meeting held November 15, 2016
- 2.1.2. Approval of Calendar Committee held December 1, 2016
- 2.1.3. Approval of Bills
 - 2.1.3.1. Bills: \$93,600.57
 - 2.1.3.2. Imprest: \$2,965.49
 - 2.1.3.3. District Activity: \$16,648.62
- 2.1.4. Approval of November 2016 Treasurer's Report
- 2.1.5. Concur with suspension (none)

On a second by Middendorf, the motion carried on a vote of 4 ayes and 0 nays with the votes as follows: Foote aye, Middendorf aye, Schulting aye, Kussmaul aye.

3. Recognition of Visitors and Correspondence

None

4. Old Business

4.1. Update: Directors for the Board of the East Dubuque School District Foundation

Discussion was held on what the next the steps should be on moving forward with the East Dubuque School District Foundation. It was noted that some names of community members interested in possibly serving on the new board had been gathered. Superintendent will to research how other schools have voted on/approved their foundation board members and follow-up with the board.

DJ Loeffelholz arrived at 6:36 p.m.

4.2. 5Essentials Survey Results to Date

Parent response to the 5Essentials survey was last measured at 7% for the Elementary School and 4% overall. The state extended the deadline from 01/16/2017 to 01/31/2017 for completion. The survey requires 20% parent participation before any results are generated.

The board discussed how to increase parent participation, including announcing the survey at sports events, at the PTO meetings or at Booster Club.

4.3. Other Old Business

None

5. New Business

- 5.1. Informational Item: FOIA Request by Illinois Retired Teachers Association
- 5.2. Informational Item: FOIA Request by Jared Rutecki representing Better Government Association (BGA)
- 5.3. Informational Item: Enrolled Students by County of Resident Report
- 5.4. Informational Item: School Facilities Tax Report
- 5.5. Informational Item: Free and Reduced Update (42%)
- 5.6. Informational Item: AASA Report Updates
- 5.7. Action Item: Board Policies Updates - First Reading

Loeffelholz moved to approve:

2:30, School District Elections
2:120, Board Member Development
2:125, Board Member Compensation; Expenses
2:200, Types of School Board Meetings
2:220, School Board Meeting Procedure
2:250, Access to District Public Records
3:40, Superintendent
3:50, Administrative Personnel Other Than the Superintendent
4:10, Fiscal and Business Management
4:55, Use of Credit and Procurement Cards
4:60, Purchases and Contracts
4:80, Accounting and Audits
4:110, Transportation
4:130, Free and Reduced-Price Food Services
4:150, Facility Management and Building Programs
4:170, Safety
4:175, Convicted Child Sex Offender; Criminal Background Check and/or Screening; Notifications
5:10, Equal Employment Opportunity and Minority Recruitment
5:30, Hiring Process and Criteria
5:60, Expenses

5:100, Staff Development Program
5:125, Personal Technology and Social Media; Usage and Conduct
5:185, Family and Medical Leave
5:190, Teacher Qualifications
5:250, Leaves of Absence
5:260, Student Teachers
5:280, Duties and Qualifications
5:330, Sick Days, Vacation, Holidays, and Leaves
6:15, School Accountability
6:50, School Wellness
6:60, Curriculum Content
6:140, Education of Homeless Children
6:145, Migrant Students
6:160, English Learners
6:170, Title I Programs
6:310, High School Credit for Non-District Experiences; Course Substitutions; Re-entering Students
6:340, Student Testing and Assessment Program
7:15, Student and Family Privacy Rights
7:30, Student Assignment and Intra-District Transfer
7:50, School Admissions and Student Transfers To and From Non-District Schools
7:60, Residence
7:70, Attendance and Truancy
7:190, Student Behavior
7:250, Student Support Services
7:260, Exemption from Physical Activity Education
7:270, Administering Medicines to Students
7:305, Student Athlete Concussions and Head Injuries
7:310, Restrictions on Publications; Elementary Schools
7:315, Restrictions on Publications; High Schools
7:340, Student Records
8:30, Visitors to and Conduct on School Property
8:70, Accommodating Individuals with Disabilities
8:100, Relations with Other Organizations and Agencies

On second from Foote, motion carried on a vote of 5 ayes and 0 nays, the vote as follows: Loeffelholz aye, Foote aye, Middendorf aye, Schulting aye, Kussmaul aye.

Additional discussion on:

It was mentioned that details from the Illinois Principals Association (IPA) model student handbook were available online with additional information on any new federal or state laws that make revisions to the handbook necessary.

Stacy Duster, East Dubuque IL, had questions on the weighted grading system and how that impacts students' ability to get college acceptance and financial aid/scholarships.

The board discussed several options in general terms and there was discussion regarding the weighted grading system used. Community and board members expressed concern that East Dubuque students may be at a disadvantage with the weighted system because they had lower GPA's than students in other districts that received a higher grade with the same scores. It was agreed that additional review and discussion for the board was needed on this issue. Mr. Sirianni encouraged Ms. Duster to contact him or another high school staff member directly to discuss any needs for a specific student.

5.8. Other New Business

None

6. Information & Staff Reports

6.1. Committee Updates

6.1.1. Calendar and Policy

Discussion was held on the pros and cons of using a balanced calendar. Loeffelholz expressed a need for a feasibility study on what the change in expenses may be if a balance calendar implemented. Middendorf also expressed concern about being able to coordinate school sporting events with other schools not on a balanced calendar.

6.2. Board Member Triple I Conference Updates

6.2.1. Kussmaul: Mr. Kussmaul discussed his attendance at general, expenses and growth and new board member seminars.

6.2.2. Foote: Mr. Foote discussed his attendance at general, collective bargaining and leveraging community engagement seminars. He also discussed the seminar presentation by Mawi Asgedom regarding his experience in the Illinois school system.

6.2.3. Loeffelholz: Mr. Loeffelholz discussed his attendance at general, pharmacy, finance and innovation seminars.

6.2.4. Schulting: Mr. Schulting discussed his attendance at general and board president seminars.

6.2.5. Lindeman: Mrs. Lindeman discussed her attendance at general, new superintendent, communication types, ethics, teacher bullying and finance seminars.

6.3. Elementary School - Ms. Johnson

Staff News

We raised \$1090.25 in our holiday fundraiser to help make the holidays a little brighter for a few of our families.

Peg Zmudka and Sandy Luchterhand attended the Raising Student Achievement Conference this month. They were able to receive a \$500 scholarship to attend from the ROE.

I attended a Special Education Law conference on December 1. I learned more about 504 plans, the Americans with Disabilities Act and the IEP process under the Individuals with Disabilities Act.

Our fourth grade students and other fourth grade students around the area will have Christmas Essays published in the Galena Gazette next week.

We will welcome Andrea Sprengelmeyer on January 4, 2017. We are excited to be able to better support students with intensive behavioral supports.

We would also like to welcome Karla Noller as the School Nurse. Karla began Dec. 1st.

Professional Learning Communities Updates

As a result of our PLC work- we modified the progress report and the report card to remove the areas of “computers” and “spelling.” See parent letter sent home in the Board Packet.

Enrollment

Pre-K65

K-35

1 - 46

2 - 39

3 - 41

4 - 44

5 - 39

6 - 54

Total 363 (+1 from November)

Additional discussion on:

The elementary school worked with Mr. Priebe and the pledge is now being done over the intercom each morning again. There can be incoming calls during the pledge but what is being said over the intercom at the time of the call can be heard on the call. They are still working on the technical issues and will update the board at the next meeting.

Ms. Johnson announced the elementary school Spelling Bee winners:

Dylan Freiburger

Spencer Sindahl

Sydney Mulgrew

Carter Widmeier

6.4. High School/Junior High - Mr. Sirianni

Illinois State Scholars: Congratulations to Audrey Chase, Payton Duster, Levi Milroy and Andy Rowe for being named Illinois State Scholars for the 2016-2017 school year. This honor is a result of their class rank and ACT scores.

Spelling Bee: Congratulations to the JH Spelling Bee winners from the local spelling bee held on Thursday, December 8th. First place went to Kendra Sirianni, 2nd to Sadie Riniker, 3rd to Lanie Thumser and Olivia Vaassen is the alternate. The top three finishers will advance to the Regional Bee held at Clarke University on January 12th.

Illinois Report Card: I will go over information relating to a new and updated IRC at the meeting. In January, Ms. Johnson and I will be able to present detailed information from this site.

End of Semester: Final Exams will take place at the HS on Wednesday, Thursday and Friday, January 11-13th. On Thursday, January 12th, JH students who qualify will be going to Chestnut Mountain for Skiing and Snowboarding.

Christmas Concert: On Monday, December 12th, the Band and Choir performed in the HS/JH Cafeteria for their annual Christmas Concert. Good job by all involved!

Enrollment for Fall 2016: (As of December 15, 2016)

<u>Grade</u>	<u>Students</u>				
7	62				
8	57		Totals		
9	52		<u>August</u>	<u>November</u>	<u>December</u>
10	63	7-8	118	119	119
11	54	9-12	213	206	206
12	37	Totals 7-12	331	325	325

Additional discussion on:

Mr. Sirianni stated that a hard copy of the final exam schedule had been provided to the junior high and high school students but that parents could also obtain copies on the website.

6.5. Maintenance - Mr. Priebe

On Wednesday November 23rd around 3:30 p.m. we had a fan motor in the wall heater in the cafeteria that got hot and created a little smoke that triggered the smoke detector. There were no students or teachers in the building due to the early dismissal for Thanksgiving. The fire department was dispatched by the alarm company. There was no damage except to the motor.

The golf cart that we use to shuttle students from the Elementary school to the District building for lunch and then to recess has seen it's better days. I have been working out a deal with Harris Golf Carts. We came up with a plan to purchase two carts that have a roof, windshield, headlights, and tail lights. One will be used at the Elementary school to transport the students and the other one at the high school building. These will be purchased with funds through an anonymous donor that Mr. Sirianni has.

All of my staff has completed the new mandated training capsule, Asthma-IL. I have received my report back from Prairie State insurance coop. I have given you all a copy to look at. I go over this with each principal to discuss each item. We then can work with the teachers to make the appropriate corrections.

We received the parts for the cargo net on the elementary playground. It has been fixed and put back in service.

The new "Y-Time" time clocks have been installed and are wired up to the IP system. As soon as the administrators are shown how to use the system, it will be up and running

Additional discussion on:

Mr. Priebe stated that the metal press that was not up to code has been sold and removed.

The board expressed much gratitude towards the anonymous donor that provided the new carts.

The board and Mr. Priebe discussed the new Y-Time system and how it integrates staff punching in and out with the existing leave request and payroll systems.

The board requested an update a previously identified issue with the carpet tile in the elementary school where it was still being determined if the issue with the tiles was under warranty with the manufacturer or was the responsibility of the installer. Mr. Priebe stated he would research this further and follow-up with the board.

6.6. Transportation - Mr. Weydert

On December 13th I was invited to speak to the Driver's Ed class about safety. I talked to the class on the different safety aspects concerning sharing the road with large vehicles such as buses and semis.

On December 21st some of the bus drivers and I will perform Christmas songs for the Pre-school classes, which has become a bit of a tradition.

Winter Sports trips are in full swing. Lots of basketball holiday tournaments are on the slate.

All of the bus drivers have completed the additional GCN training for asthma.

Our prospective new sub driver is doing behind the wheel training and will be heading to Silvis, IL soon for the pre-trip, skills and driving tests.

January Brake Inspections are right around the corner. We plan on going through the fleet during the holiday break.

Additional discussion on:

Mr. Sirianni addressed a recent incident where a new bus did not appear to have heat on a sports trip. The students were all transported safely home with parent assistance. It was determined that the heating system on the bus was fully functional, there was a training issue with how the heater needed to be turned on for the new bus, which has been addressed.

6.7. Food Service - Ms. Leibold

Not much has changed since the last meeting. I did change the breakfast menus on Monday and Friday's; it is now breakfast pizza with a milk for Friday and Monday is now Fruit Loops instead of Crispix cereal. The first days of serving these changes was a big hit. I hope it continues to be a good count. The average breakfast in November has been 167. Our hot lunches for Elementary in November averaged 208 and at the High School and Junior High level is 177. If you are interested in any other sales you may contact me at any time. My staff and my goals are always to make sure the students are pleased, we do the best we can, when we accomplish that it means so much to us. Happy Holidays...JoEllen Leibold and staff.

6.8. Superintendent - Mrs. Lindeman

- 6.8.1. SKYWARD Utilization: On-line registration, on-line payments for food services and fees (registration).
- 6.8.2. AASA/NJPA Mini-Grant Awarded: \$2,000
- 6.8.3. Superintendent quarterly update on performance objectives and goals.

Additional discussion on:

The board had additional discussion on the weighted grading system currently being used and agreed that additional research and discussion was needed. Approval from the board would be needed on any changes and, if changes were made, it would be implemented going forward, not retroactively.

Superintendent discussed having college level courses offered through the school at reduced or no cost to students and community members. A Highland Community College representative was there to answer questions.

The Superintendent also mentioned receiving multiple positive emails commending East Dubuque basketball team/students on their conduct and sportsmanship at the recent basketball tournament.

7. Personnel

7.1. Action Item: Hire Karla Noller, RN as District Nurse

Loeffelholz moved to hire Karla Noller as district nurse. On a second by Middendorf, the motion carried on a vote of 5 ayes and 0 nays with the vote as follows: Loeffelholz aye, Middendorf aye, Foote aye, Schulting aye, Kussmaul aye.

7.2. Action Item: Hire Karla Noller, RN as Teacher of CTE

Loeffelholz moved to hire Karla Noller as teacher of CTE. On a second by Middendorf, the motion carried on a vote of 5 ayes and 0 nays with the vote as follows: Loeffelholz aye, Middendorf aye, Foote aye, Schulting aye, Kussmaul aye.

7.3. Action Item: Resignation of Jessica Pearce, JH Girls BB Coach

Loeffelholz moved to accept the resignation of Jessica Pearce as JH Girls BB Coach. On a second by Foote, the motion carried on a vote of 5 ayes and 0 nays with the vote as follows: Loeffelholz aye, Middendorf aye, Foote aye, Schulting aye, Kussmaul aye.

- 7.4. Action Item: Hire Andrea Sprengelmeyer as Part-Time Special Ed. Teacher**
Kussmaul moved to hire Andrea Sprengelmeyer as part-time special education teacher. On a second by Foote, the motion carried on a vote of 5 ayes and 0 nays with the vote as follows: Loeffelholz aye, Middendorf aye, Foote aye, Schulting aye, Kussmaul aye.
- 7.5. Action Item: Resignation of Mike Decker as Asst. Track Coach**
Foote moved to accept the resignation of Mike Decker as assistant track coach. On a second by Loeffelholz, the motion carried on a vote of 5 ayes and 0 nays with the vote as follows: Loeffelholz aye, Middendorf aye, Foote aye, Schulting aye, Kussmaul aye.
- 7.6. Action Item: Hire Mike Decker as Asst. JV Baseball Coach**
Middendorf moved to hire Mike Decker as assistant JV baseball coach. On a second by Kussmaul, the motion carried on a vote of 5 ayes and 0 nays with the vote as follows: Loeffelholz aye, Middendorf aye, Foote aye, Schulting aye, Kussmaul aye.
- 7.7. Action Item: Hire Abby Berryman as JH Girls Basketball Coach**
Foote moved to hire Abby Berryman as JH girls' basketball coach. On a second by Loeffelholz, the motion carried on a vote of 4 ayes, 1 abstention and 0 nays with the vote as follows: Loeffelholz aye, Middendorf aye, Foote aye, Schulting abstain, Kussmaul aye.
- 7.8. Action Item: Hire Geraldine Hilby as Cheer Coach**
Foote moved to hire Geraldine Hilby as cheer coach. On a second by Middendorf, the motion carried on a vote of 5 ayes and 0 nays with the vote as follows: Loeffelholz aye, Middendorf aye, Foote aye, Schulting aye, Kussmaul aye.
- 7.9. Action Item: Hire Elizabeth Splinter as Cheer Coach**
Foote moved to hire Elizabeth Splinter as cheer coach. On a second by Loeffelholz, the motion carried on a vote of 5 ayes and 0 nays with the vote as follows: Loeffelholz aye, Middendorf aye, Foote aye, Schulting aye, Kussmaul aye.

8. Executive Session

None

9. Other Matters to Come Before the Board

None

10. President's Prerogative

None

11. Adjourn

Motion by Kussmaul to adjourn. On a second by Foote, motion carried on a voice vote of 5-0.
The meeting adjourned at 9:05 p.m.

Next Regular Meeting—Tuesday, January 17, 2017, at 6:30 p.m.

Corinne Meyer, Recording Secretary

The minutes contained herein were approved by the Board at its regularly scheduled meeting held: January 17, 2017 at 6:30 p.m.

Signed:

Attest:

Terry Schulting, President

Donna Quinn, Secretary