

Minutes of Board Meeting

Regular HS/JH Library June 28, 2017 6:00 p.m.
Kind of Meeting **Place** **Date** **Time**

Board Members Present:	Board Members Absent:
Don Kussmaul, President	
	Glen Foote, Vice President
Donna Quinn, Secretary	
Daniel Dalberg	
DJ Loeffelholz	
	David Sendt
Terry Schulting	
Others Present:	
Tori Lindeman, Superintendent	
Darren Sirianni, HS/JH Principal	
Crissy Wallace, Elementary Principal	
Jeff Weydert, Transportation Director	
Lisa Barklow, Recording Secretary	

1. Call to Order

The East Dubuque Board of Education met in regular session on Wednesday, June 28, 2017, with 5 members present and 2 member absent. President Kussmaul called the meeting to order at 6:00 p.m.

The pledge to the flag was suspended.

2. Consent Agenda

Schulting moved to approve the minutes of the Regular Meeting held May 16, 2017, Special Meeting held May 25, 2017, Personnel Committee Meeting held May 8, 2017, Personnel Committee Meeting held June 13, 2017, Policy Committee Meeting held May 8, 2017; Approval of bills in the amount of \$130,271.61, Imprest in the amount of \$1,698.68, District Activity Account in the amount of \$39,379.66; Approval of the May 2017 Treasurer's Report; and concur with suspensions-none.

On a second from Quinn, the motion carried on a vote of 5 ayes and 0 nays with the vote as follows: Dalberg aye, Kussmaul aye, Loeffelholz aye, Schulting aye, Quinn aye.

3. Recognition of Visitors and Correspondence

Mary Ebeling was introduced by Crissy Wallace. Mary is a candidate for a teaching position at the elementary school.

4. Old Business

- 4.1 HLS Bond and financial security measures became final on June 8, 2017. Bids were opened on June 15, 2017, and the process is now completed.
- 4.2 The Blackboard website has been purchased. Administrative trainings have begun and the site is set to launch live August 14, 2017.
- 4.3 *Food Allergies in Schools* discussion was held May 17, 2017, at 5:00 p.m. Approximately 20 people attended to discuss the policy, review the process, and procedures and draft a list of next steps in creating a safer school environment for students with allergies.
- 4.4 Warriors Adventure Summer Camp will have 31 students in attendance. We will have three classrooms. Camp begins on July 10, 2017.

5. New Business

- 5.1 Loeffelholz moved to Transfer funds to make bond principal and interest payment of \$58,957.50.

On a second from Dalberg, the motion carried on a vote of 5 ayes and 0 nays with the vote as follows: Dalberg aye, Kussmaul aye, Loeffelholz aye, Schulting aye, Quinn aye.

- 5.2 Quinn moved to approve the Destruction of Executive Session recordings of the November 17, 2015; Regular Meeting.

On a second from Loeffelholz, the motion carried on a vote of 5 ayes and 0 nays.

5.3 FOIA Request; Gabriella Lauricella: SmartProcure Data Acquisitions submitted a FOIA request. The request was answered in the time allotment.

5.4 Loeffelholz moved to adopt the following policies for second reading:

- 5:310 Compensatory Time-Off
- 2:100 Board Member Conflict of Interest
- 3:70 Succession of Authority
- 4:15 Identity Protection
- 4:180 Pandemic Preparedness
- 5:70 Religious Holidays
- 5:80 Court Duty
- 5:110 Recognition for Service
- 5:230 Maintaining Student Discipline
- 5:285 Drug & Alcohol Testing for School Bus & Commercial Vehicle Drivers
- 5:300 Schedules and Employment Year
- 6:70 Teaching About Religions
- 7:100 Health, Eye, & Dental Examinations; Immunizations, & Exclusion of Students

On a second from Dalberg, the motion carried on a vote of 5 ayes and 0 nays.

5.5 Loeffelholz moved to adopt the Prevailing Wage Resolution as set forth by the Department of Labor of the State of Illinois; Public Acts 86-799 and 86-693. On a second from Schulting, the motion carried on a vote of 4 ayes and 1 nay with the vote as follows: Dalberg nay, Kussmaul aye, Loeffelholz aye, Schulting aye, Quinn aye.

5.6 Notification has been sent to the newspaper and area vendors for the annual bread and milk bid. The bids will be opened on July 7, 2017 at 12:00 p.m. in the Superintendent's office.

5.7 The Intergovernmental Agreement for Coop 2017-18 and 2018 -19 has been confirmed for the Galena, River Ridge and East Dubuque Track Team.

5.8 The rates for the 2017-18 FY from Prairie State Insurance Cooperative have been established: Significant drop in rates have been reflected based on our low level of claims. Rates for Worker's Compensation have been reduced 19% over prior years and Property Insurance dropped 6% over prior year's rates.

- 5.9 Loeffelholz moved to approve the Junior High and High School Grading scale presented below:

	93-100 A	90-92.5 A-
87-89.5 B+	83-86.5 B	80-82.5 B-
77-79.5 C+	73-76.5 C	70-72.5 C-
67-69.5 D+	63-66.5 D	60-62.5 D-

On a second from Dalberg, the motion carried on a vote of 5 ayes and 0 nays.

- 5.10 Schulting moved to renew School Board Policy 7:180 Prevention of and Response to Bullying, Intimidation, and Harassment with the amendment of the Complaint Manager changed to the current Superintendent.

On a second from Dalberg, the motion carried on a vote of 5 ayes and 0 nays.

This policy must be approved every two years and filed with the State Board of Education.

- 5.11 Dalberg approved the recommendation of awards for contracts 1-6 for East Dubuque School District HLS Projects.

On a second from Loeffelholz, the motion carried on a vote of 5 ayes and 0 nays with the vote as follows: Dalberg aye, Kussmaul aye, Loeffelholz aye, Schulting aye, Quinn aye.

- 5.12 Loeffelholz moved to appoint Quinn as the Financial Designee for annual audit. On a second from Schulting, the motion carried on a vote of 5 ayes and 0 nays.

- 5.13 Quinn moved to adopt the Resolution to Transfer Debt Services Interest Income to the Education Fund in the amount of \$25.00.

On a second from Dalberg, the motion carried on a vote of 5 ayes and 0 nays with the vote as follows: Dalberg aye, Kussmaul aye, Loeffelholz aye, Schulting aye, Quinn aye.

- 5.14 Letters from staff members on the benefits of having their nonresident children attend East Dubuque schools on a tuition-free basis were reviewed. This is part of the current waiver of Section 105 ILCS 5/10-20.12a of the School Code.

- 5.15 Other New Business

6. Information & Staff Reports

- 6.1 Elementary School—Mrs. Wallace Thanked to Dave Sendt for his Italian Ice donation at the end of the school year and to all who donated to and came out for our Annual Race for Education. Staff is interested in purchasing OSMOs with the funds.

Star 360 data results were reviewed. The results show the student growth percentile met by the students. This data will help identify the areas that need improvement for each teacher.

The current math series is from 1994. A math committee will be meeting to select a new series.

- 6.2 High School/Junior High—Mr. Sirianni reported that on Thursday, May 25th, an assembly was held to honor and award several students in the High School with scholarships and recognition of accomplishments. This is the 3rd year for this assembly and each year more is added to the program with the goal of building this into an evening program for the graduating seniors to have a formal presentation of these awards.

There are several positions in the High School and Junior High that need to be filled; English, Physical Education and paraprofessionals. Interviews for the Social Studies position have been completed.

Mr. Priebe, Mr. Weydert and their crews are busy getting the buildings and grounds ready for another school year,

The summer Driver Education class had 24 students participate. The classroom component finished on Wednesday, June 21st, with a couple of days remaining for students who were absent. The classroom grades have been great based on a class that has been confined to a 3-week period. These students will continue completing their behind the wheel hours with Mr. Pearson over the remainder of the summer months.

Mr. Sirianni reviewed pages from the High School and Junior High 5Essentials Survey results. Discussion was had with the entire staff to focus on a beginning point to gain the most benefit. At the beginning of next school year, Mr. Sirianni and the staff will look at specific methods that can be implemented and monitor their success.

Enrollment as of June 2017, is at 350 students; up 26 from May 2017.

Summer sport camps have begun.

Loeffelholz stated he was unable to attend the graduation ceremony, and asked Mr. Sirianni how graduation went along with the guest speaker. Mr. Sirianni stated all went very well. The Class of 2017 presented a petition/letter to Mr. Sirianni asking Mr. Greg Herbst to be the guest speaker since he had been with the Class the majority of their JH/High School career.

- 6.3 Buildings and Grounds—Mr. Priebe was absent. Superintendent Lindeman reviewed this Board Report:
Joan Overhouse has resigned her position as lunchroom attendant but is willing to stay on as a substitute.

Goodwin Tucker Group serviced all of the kitchen appliances at each school. They calibrated the ovens and checked all of the heating elements. They reported that everything is working properly.

We will be busy marking the baseball field and football practice fields for the summer baseball league and upcoming football camp.

The cleaning is almost complete at the Elementary school. Next will be the District Office and then the High School.

The week of July 4th the gym will be closed for floor sanding and refinishing.

We have been working on removing some items from the high school roof and also removing items in the boiler room to make room for the HLS projects.

On July 7 we will be hosting a blood drive at the elementary round gym.

On July 10 summer camp and ESY will be starting at the elementary.

EMT class held their graduation on the 24th here at the high school. Thank you to Mr. Sirianni and the staff at the high school for the use of the building this spring.

Mr. Cliff and I are attending training near Chicago on June 28 and 29th. I also enrolled into a two-day seminar in Rockford on facility management and leadership. That will take place at the end of August.

- 6.4 Transportation—Mr. Weydert stated he is preparing the fleet for the semi-annual brake inspections in Lanark, IL.

Three new stop arm camers are being purchased with the DRA Funds. This will bring our total to 6.

Enclosed is a copy of the invoice for the new bus purchase that was approved at the May 16, 2017 Board Meeting.

Abbie Edge, a parent, asked Mr. Weydert if the routes would exceed one hour. Mr. Weydert stated the routes are not complete but with the location of her home, the route will be one of the longer routes. Abby also asked if Mr. Weydert knew if the Galena Transportation Director would extend the same courtesy as East Dubuque does for students living on the border of the District lines. Mr. Weydert responded that he did not know.

- 6.5 Superintendent—Mrs. Lindeman reminded the Board of the July 10, 2017 Board retreat at 5:30 p.m.

Triple I Conference in Chicago will be November 17-19, 2017. The website has many pre-conference sessions and opportunities that if you are interested you should contact Lisa to get registered, as these do fill quickly.

Performance Learning Proposal: This is a consulting proposal to assist the district in effectively making transformational changes and building District culture. The items specifically identified, based on several meetings held with the PL Team and during my interview process and established throughout this first year of employment. The information is provided for the Board to review. Further discussion will occur during the re-treat.

Food Allergy Update: Meeting went well, good participation and discussion. Progress has been made in several areas:

- ◆ I purchased a training CD and supplemental documents for administrative trainings. From those, we will select the appropriate staff elements for staff to review. "Food Allergies: Complying with Disability Laws in Accommodating Students" will be an addition to the State approved trainings with GCN already in use.
- ◆ With the hiring of an additional Social Worker, we will be incorporating lessons in each classroom embedded with the Character Counts program- within that framework and opportunity to discuss the unique needs of students with allergies will be addressed.
- ◆ I have reviewed the state template and those from area districts for use in creating our own specific Food Allergy Management Program Plan (FAMPP)..
- ◆ The Wellness Committee will be the vessel to incorporate the food allergies. This committee would then report to the Parent-Teacher Advisory Board Committee. This committee will be charged with fine-tuning the aforementioned FAMPP and present its draft and revisions to the Board Committee.
- ◆ A new food service director has been recommended for employment and will begin working in July. She will be trained on the required allergy items and has already began researching the available alternate food selections. Prior to school beginning, she will meet with parents who wish to do so to review each students specialized needs.
- ◆ Grover has investigated hand-washing-stations and the goal is to purchase one for the elementary cafeteria so students wash as they exit –after eating.
- ◆ The breakfast program will continue and meals will be provided in the elementary and high school cafeterias. The food service at the secondary building will hold an input meeting with interested students to provide menu selections and input on items for the vending machines as well.
- ◆ Classrooms with a student with an allergy will have hand wipes outside of the door for use before entering.
- ◆ Mrs. Wallace is ordering additional visual posters with step-by-step information related to allergy information.

Invitations to staff and parents will be sent out to participate in the Wellness Committee. Once that group has been established, they will create their own meeting schedule and

agendas to work through the varied components of the FAMPP, and propose ideas for implementation of protocols, etc.

Discussion last year prior to the Breakfast program inquired about the cost of this program and the effects it would yield on the FS budget/program. Attached is the annual profit/loss sheet that was requested.

Questions from the audience concerning the "Peanut Free" vs "Allergy Aware" and better communication with parents who have children with allergies were addressed. Superintendent Lindeman stated the communication will come from the building principals. In addition questions about rules during lunch were discussed. Loeffelholz asked Mrs. Lindeman to contact the School Attorney concerning the segregation of students during lunchtime.

7. Personnel

7.1. Quinn moved to discuss the salary and raises for non-certified employees in closed session.

7.2. Schulting moved to hire Kristi Alverado as Summer Camp Instructor @ an hourly rate of \$20.00.

On a second by Dalberg, the motion carried on a vote of 5 ayes and 0 nays with the vote as follows: Dalberg aye, Kussmaul aye, Loeffelholz aye, Schulting aye, Quinn aye.

7.3. Schulting moved to hire Laura Bowman as Summer Camp Instructor @ an hourly rate of \$20.00.

On a second by Dalberg, the motion carried on a vote of 5 ayes and 0 nays with the vote as follows: Dalberg aye, Kussmaul aye, Loeffelholz aye, Schulting aye, Quinn aye.

7.4. Schulting moved to hire Hollie Werner as Summer Camp Instructor @ an hourly rate of \$20.00.

On a second by Loeffelholz, the motion carried on a vote of 5 ayes and 0 nays with the vote as follows: Dalberg aye, Kussmaul aye, Loeffelholz aye, Schulting aye, Quinn aye.

7.5. Dalberg moved to hire RaeLynn Jackson as Speech Pathologist for ESY @ a hourly rate of \$25.00.

On a second by Schulting, the motion carried on a vote of 5 ayes and 0 nays with the vote as follows: Dalberg aye, Kussmaul aye, Loeffelholz aye, Schulting aye, Quinn aye.

7.6. Schulting moved to accept the resignation of Jared Deutsch, High School Teacher and Coach. On a second by Loeffelholz the motion carried on a vote of 5 ayes and 0 nays.

7.7. Dalberg moved to hire Sherry Kaiser as Food Service Director.

On a second by Schulting, the motion carried on a vote of 5 ayes and 0 nays with the vote as follows: Dalberg aye, Kussmaul aye, Loeffelholz aye, Schulting aye, Quinn aye.

7.8. Loeffelholz moved to hire Dawn Pollock as Bus Driver.

On a second by Schulting the motion carried on a vote of 5 ayes and 0 nays with the vote as follows: Dalberg aye, Kussmaul aye, Loeffelholz aye, Schulting aye, Quinn aye.

7.9. Dalberg moved to accept the resignation of Corinne Meyer, Board Recording Secretary. On a second by Schulting the motion carried on a vote of 5 ayes and 0 nays

7.10. Schulting moved to accept the resignation of Rachel Kies, Paraprofessional. On a second by Dalberg the motion carried on a vote of 5 ayes and 0 nays

7.11. Schulting moved to accept the resignation of Dwayne Baker, Bus Driver. On a second by Dalberg the motion carried on a vote of 5 ayes and 0 nays.

7.12. Schulting moved to accept the resignation of Adam Arling, Bus Driver. On a second by Quinn the motion carried on a vote of 5 ayes and 0 nays.

7.13. Schulting moved to accept the resignation of Sandra Getz, Special Education Teacher. On a second by Quinn the motion carried on a vote of 5 ayes and 0 nays.

7.14. Dalberg moved to hire Kassandra Meyer as Social Worker.

On a second by Schulting the motion carried on a vote of 5 ayes and 0 nays with the vote as follows: Dalberg aye, Kussmaul aye, Loeffelholz aye, Schulting aye, Quinn aye

7.15. Loeffelholz moved to hire Judith Hannan as Special Education Teacher Junior/Senior High School.

On a second by Quinn the motion carried on a vote of 5 ayes and 0 nays with the vote as follows: Dalberg aye, Kussmaul aye, Loeffelholz aye, Schulting aye, Quinn aye.

7.16. Quinn moved to hire Mary Ebeling as Second Grade Teacher.

On a second by Quinn the motion carried on a vote of 5 ayes and 0 nays with the vote as follows: Dalberg aye, Kussmaul aye, Loeffelholz aye, Schulting aye, Quinn aye.

- 7.17. Schulting moved to hire Tracy Edwards as Elementary level Special Education Teacher.

On a second by Quinn the motion carried on a vote of 5 ayes and 0 nays with the vote as follows: Dalberg aye, Kussmaul aye, Loeffelholz aye, Schulting aye, Quinn aye.

- 7.18. Dalberg moved to renew the contract for Darren Sirianni, High School & Junior High Principal.

On a second by Loeffelholz the motion carried on a vote of 5 ayes and 0 nays with the vote as follows: Dalberg aye, Kussmaul aye, Loeffelholz aye, Schulting aye, Quinn aye

- 7.19. Schulting moved to renew the contract for Crissy Wallace, Elementary Principal.

On a second by Quinn the motion carried on a vote of 5 ayes and 0 nays with the vote as follows: Dalberg aye, Kussmaul aye, Loeffelholz aye, Schulting aye, Quinn aye

- 7.20. Dismissal of district employee was moved to executive session.

8. **Executive Session**

Motion by Schulting for the Board to enter into Executive Session for the purpose of appointment, employment, compensation, discipline, performance or dismissal of specific employees of the District or legal counsel, including hearing testimony on a complaint lodged against an employee or against legal counsel for the District to determine its validity.

On a second from Quinn, the motion carried on a voice vote 5 ayes and 0 nays with the vote as follows: Dalberg aye, Kussmaul aye, Loeffelholz aye, Quinn aye, Schulting aye.

The Board entered into closed session at 8:02 p.m.

Motion by Loeffelholz to return to open session. On a second from Dalberg the motion carried on a voice vote 5 ayes and 0 nays with the vote as follows: Dalberg aye, Kussmaul aye, Loeffelholz aye, Quinn aye, Schulting aye.

The Board returned to open session at 10:27 p.m.

Kussmaul moved to dismiss employee, Amy McNally, who holds the position of school bus driver.

On a second by Loeffelholz, the motion carried on a vote of 5 ayes and 0 nays with the vote as follows: Dalberg aye, Kussmaul aye, Loeffelholz aye, Quinn aye, Schulting aye

Loeffelholz moved to approve the salary and raises for non-certified employees as amended.

On a second by Dalberg, the motion carried on a vote of 5 ayes and 0 nays with the vote as follows: Dalberg aye, Kussmaul aye, Loeffelholz aye, Quinn aye, Schulting aye

9. **Other Matters to Come Before the Board**

None

10. **President's Prerogative**

None

11. **Adjourn**

Dalberg moved to adjourn. On a second by Loeffelholz, motion carried by a voice vote of 5-0. The meeting adjourned at 10:30 p.m.

The minutes contained herein were approved by the Board at its regularly scheduled meeting held Wednesday, July 19, 2017 at 6:00 p.m.

Signed:

Attest:

Don Kussmaul, President

Donna Quinn, Secretary